

**DROP-OFF AND PICK-UP
PROCEDURES**

Students may be dropped off beginning at 6:15 p.m. on Tuesdays at the School Gym. Students who arrive after 6:30 p.m. must check-in at the Front Office before proceeding to the classroom.

For Pickup, students in Kindergarten to 2nd Grade must be picked up by a parent or guardian at 7:45 p.m. in the classroom. All other grade level students will be dismissed at the end of class.

The following are authorized persons to pick up my child _____ (Child's Name):

NAME	Phone #	Relationship

The following are NOT authorized to pick up my child:

Name(s):

Parent Name and Signature